

Oregon Choral Boosters (OCB)
www.oregonchoralboosters.com
Meeting Minutes
September 13, 2010, 6:30 p.m.
OHS Choir Room

Oregon Choral Board Members							
Member	Position	Present	Absent	Member	Position	Present	Absent
Christine Ayers	President	x		Marcy Heim	Publicity Chair	x	
Susan Brown	Treasurer	x		Carol Shirk	Secretary	x	
Madeleine Chisman	Scholarship Chair	x		Colleen Slusser	Concert Reception Chair		x
				Vacant	Fundraising Chair		
Oregon Choral Directors				Members at Large			
				Diane Feest			
				Guests			
Director		Present	Absent	Patty Zach, outgoing OCB President; RJ Heim, OHS student			
Carly Wacker		x					
Jennifer Yancey		x					

OCB Web site

Christine recommended if members haven't already done so, to please check out the newly designed OCB Web site that James Yeager recently designed. Please let Christine know if you have concerns about your e-mail address being listed on the site or if you have a different e-mail address you would like James to use. Madeleine mentioned there is an increased risk of junk or spam e-mail if e-mail addresses are posted on a Web site. You can take a picture of the e-mail address and post it as a .jpeg and then the address can't be "stolen" as easily.

Fundraising

Past OCB President Patty Zach presented fundraising information on two OCB fundraisers that benefit all students in the choral program (grades 5-12). Typically OCB fundraising efforts would have begun by now so she provided the new Board with assistance on how to jump-start the process. Due to the transition to a new board we are behind the normal fundraising timeline. Fundraising efforts from previous years were:

Bright Idea

- Includes sale of CFL lights and LED Christmas lights.
- OCB receives \$2 for every unit sold.
- Lights were already delivered to Patty Zach's house.

Elegant Farmer

- Includes sale of 8 inch pies and other frozen baked goods from the company located in Mukwonago, Wisconsin.
- OCB receives \$5 for every unit sold.
- Items are delivered to the high school and stored in the OHS kitchen freezer prior to distribution the next day. Sales of \$300 are required before the Elegant Farmer will deliver. Sales have exceeded this amount in the past so this has typically not been a problem.

Dates for the OCB fundraisers will be October 4 – 15, with distribution of goods planned for the morning of Saturday, November 13th. Students have approximately two weeks to sell items. Combined profits in the past were approximately \$2000.

Bills Receipts

- OCB receives 1% of all sales.
- Since 2005 OCB has received approximately \$2,500.

Pick 'n Save

- Pick 'n Save has a similar program to Bill's but this program has not been widely used and therefore is not as successful as the Bill's rebate program. The current balance stands at \$10.66; a minimum of \$50 is required for OCB to receive a check.

Other Fundraising Ideas for consideration

- Marcy Heim asked that we consider exploring the idea of selling pies during the high school musical "Bye Bye Birdie" to raise additional money. This discussion was tabled for a later meeting because consideration will need to be given on how to keep the items frozen if the high school's freezer is not available for the additional pies.
- Carly Wacker suggested students sell candy canes during the holidays. However, this could conflict with the district's health food only policy.

Since the Fundraising Chair position is currently vacant, all fundraising information will currently be handed over to Christine Ayers for review.

Treasurer's Report – Sue Brown

Sue reported on the balances of the OCB checking, savings, and CD accounts. Both Sue and Christine have signatory authority to write checks on behalf of the OCB.

501(c) (3)

Forming a 501(c) (3) tax-exempt non-profit was discussed. There has been discussion about this in the past but the process was never completed. Sue will check on the requirements. There are other organizations within the school district that already have this status so these organizations may be a good resource. One of the requirements of this status is that the organization must have by-laws (located on the OCB web site).

Another possible requirement for this tax status is a year end audit or review of the financial records. Carol Shirk indicated her husband has been involved with another 501(c) (3) organization in the community and may be willing to help with the review if it's required.

Publicity Newsletter Chair Report – Marcy Heim

Kids from Wisconsin

Marcy provided feedback from the Kids from Wisconsin concert that was held at the high school in August. Overall it was a well received event that received excellent support from the community. The Kids from Wisconsin organization expected \$3,000 in return for their performance. However, proceeds from the event fell short of the \$3,000. Despite the shortfall, Marcy generously provided two checks in the amount of \$250 each to the OCB President for an end-of-year scholarship and to Jennifer Yancey to support the Oregon High School fall musical program.

Marcy offered left over programs from the August concert to anyone interested and encouraged parents and students to check out the audition information.

On-Line Newsletter

Marcy would like to start, with the help of her son RJ, an on-line newsletter with the hopes of reaching more families and pushing out more current and future event information such as choir concert dates, fundraising opportunities, event pictures and welcome pages from the choral directors.

There are various ways of creating the newsletter that would allow recipients to "unsubscribe" if they aren't interested in receiving future newsletters. Marcy and RJ will continue to explore the options available.

Directors Reports – Jennifer Yancey and Carly Wacker

Jennifer Yancey - OHS

Jennifer has about 100 students this year in the various choir groups.

Susan Blakeslee, a speech pathologist from the UW, recently spoke to the students about caring for their voices. She did a wonderful job and the students seemed very interested. Jennifer noticed an immediate response from the students in their preparation for class.

Paul Heinecke will be coming on Wednesday, September 15th, to discuss fundraising opportunities for student's personal accounts.

Choral groups have the opportunity to go to the Overture Center November 3rd, to see an Italian opera called *The Marriage of Figaro*.

Jennifer is the assistant musical director for the school musical, *Bye Bye Birdie*, November 12 – 14.

December 2nd will be the first high school choral concert.

Carly Wacker – OMS and RCI

Carly was hired by the school district as a long-term substitute filling in during Heather Rattmann's maternity leave. Heather's leave will end November 27th but there may be another possibility for Carly to continue to teach in the district.

Carly is also preparing students for the December 2nd concert for her OMS students, and December 7th for the RCI performance.

Next Meeting

October 18, 2010, 6:30 p.m., OHS choir room.

Submitted by Carol Shirk, OCB Secretary